



Fort Pitt Grammar School



September 2018

Dear Parent/Carer

GCSE BUSINESS REVISION GUIDES FOR YEAR 9

We are pleased to be in a position to order revision guides and examination preparation workbooks for the GCSE Business course as follows:-

GCSE Business Edexcel Revision Guide	£2.75
GCSE Business Edexcel Exam Practice Workbook	£2.75

The books provide information and exercises for students to try as examination practice and so are a really useful aid to revision.

We should be grateful if you would complete the reply slip and return this together with payment placed in an envelope with your daughter's name, tutor group and subject written clearly on the outside. This should be given to the Main Office between 8.10 and 8.25 a.m. or during morning break by 6 October. Cheques should be payable to Fort Pitt Grammar School. If cash is given it is your daughter's responsibility to collect a receipt from the Main Office.

If there are any financial difficulties, please contact me; the matter will be dealt with in confidence and sympathetically.

Yours faithfully

VL Commons

Mrs V Commons
Business and Economics Education Department

To: Main Office at Fort Pitt Grammar School

Name of student: Year 9 Tutor Group:

I would like to order the following:-

- GCSE Business Edexcel Revision Guide £2.75
- GCSE Business Edexcel Exam Practice Workbook £2.75
- I enclose cash/cheque for £

Parent/Carer Signature:..... Date:.....