

7<sup>th</sup> May 2019

Dear Parent/Carer

As part of your daughter's GCSE Geography qualification we are planning a visit to a small section of the River Darent near Horton Kirby. This is a shallow section of the river and very safe for us to conduct fieldwork experiments. We are planning to go on Friday 21<sup>st</sup> June 2019. We will be leaving at 8.50 a.m. and your daughter will be required to attend registration and then meet in the canteen to ensure a quick departure.

The Geography Department does contribute to the expenses but would ask for a donation of £10 towards the transportation costs. Cases of financial difficulty will, of course, be dealt with in confidence and sympathetically. Please contact Mrs Jeffreys in the school office as soon as possible.

Please complete the attached reply slip and return this together with the payment placed in an envelope with your daughter's name, form and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break as soon as possible. Cheques should be payable to Fort Pitt Grammar School. Alternatively, payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter's name – Darent.

Your daughter will require warm clothes, something to keep the rain off (waterproof jacket, umbrella), wellies (these are essential as they will be getting in the river) and a packed lunch. If your daughter receives free school meals please indicate whether a lunch is required. Although this is a shallow river your daughter may get wet feet and so may wish to bring a towel, change of socks, shoes and trousers. If we return early students will not be dismissed until 3.00 p.m.

Yours faithfully



**Miss N Smith**  
**Head of Geography**

*Fort Pitt Grammar School is committed to safeguarding and expects all members of the school community and applicants to share this commitment.*



FPTA Academies

**Headteacher: Nicky Archer, BA (Hons), NPQH**

Fort Pitt Hill, Chatham, Kent, ME4 6TJ ☎ 01634 842 359 📠 01634 817 386

✉ [office@fortpitt.medway.sch.uk](mailto:office@fortpitt.medway.sch.uk) 🌐 [www.fortpitt.medway.sch.uk](http://www.fortpitt.medway.sch.uk)

To: Main Office, Fort Pitt Grammar School

I would like my daughter \_\_\_\_\_ Form \_\_\_\_\_ to take part in the visits to the River Darent on Friday 21<sup>st</sup> June 2019.

- I enclose cheque for £10.
- I confirm that I have made payment to the school account.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.  
(Please advise if there are any special dietary requirements).

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Parent/Carer)

Name: \_\_\_\_\_

Emergency telephone number for 21<sup>st</sup> June \_\_\_\_\_

Give below any relevant medical information that may be required