



Fort Pitt Grammar School



10 September 2018

Dear Parents / Carers

AS/A Level Business revision books

We are pleased to be in a position to order the revision guide and workbook for the Edexcel AS/A Level Business course at a price of £6 instead of £10.99.

The book provides information and exercises for students to try as examination practice and so is a useful aid to revision.

Please complete the reply slip and return this together with payment of £6 placed in an envelope with your daughter's/son's name, tutor group and subject written clearly on the outside. This should be given to the Main Office between 8.10 and 8.25 a.m. or during morning break by 2 October at the latest. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter/son's name – Business Revision Guide.

If there are any financial difficulties, please contact me; the matter will be dealt with in confidence and sympathetically.

Yours faithfully

VL Commons

Mrs V Commons
Head of Business

To: Main Office at Fort Pitt Grammar School

Name of student: Tutor Group:

I would like to order the following:-

- AS/A Level Business revision book.
- I enclose cheque for £6
- I confirm that I have made payment to the school account.

Parent/Carer Signature:..... Date:.....

Headteacher : Nicky Archer, BA (Hons), NPQH

Fort Pitt Hill, Chatham, Kent, ME4 6TJ ☎ 01634 842359 📠 01634 817 386
✉ office@fortpitt.medway.sch.uk 🌐 www.fortpitt.medway.sch.uk