



Fort Pitt Grammar School



5 June 2018

Dear Parent / Carer

Years 9 - 11 German - Rhineland Tour

We are pleased to offer your daughter the opportunity to take part in a visit to the Rhineland area of Germany. Travel is by coach and ferry and accommodation is half-board. We will leave on Monday 15 July 2019 and travel through the day arriving at our hotel by late afternoon. The following day we will go on a cruise on the Rhine then we will spend the remainder of the day visiting the town of Rudesheim. Our main excursion the next day will be a trip to Phantasialand Theme Park. We will return on Thursday 18 July arriving back at the school early evening.

We hope your daughter will be keen to take part in this trip. The total cost of the visit will be £350 based on a minimum of 30 students travelling. An initial deposit of £50 is required by **Wednesday 11 July**. The remaining cost of the trip will be payable in instalments as follows:

£50 by Thursday 20 September 2018

£50 by Thursday 18 October 2018

£50 by Thursday 22 November 2018

£50 by Thursday 17 January 2019

£50 by Thursday 21 February 2019

£50 by Thursday 21 March 2019

Please make payments on time as without them your daughter may risk losing her place. If you are in a position of severe financial hardship and/or in receipt of free school meals and would like your daughter to be able to attend, but feel you cannot afford the total cost of this trip, please contact Mrs Jeffreys in the school office as soon as possible. We will respect your privacy and deal with any such requests as sensitively as we can. Those who are studying German will receive priority for financial support.

Please note that your daughter will need her own valid passport for this trip. If she does not already possess her own passport, you should apply for one as soon as possible. She will also need a valid European Health Insurance Card in order for her to take part (EHIC is available free - go to www.ehic.org.uk; be careful to avoid any sites which charge for this card). If your daughter does not hold a British passport, please contact me immediately as a visa may be required for travel.

If you would like your daughter to take part please complete the attached reply slip and return this together with the deposit of £50 placed in an envelope with your daughter's name, tutor group and 'Rhineland Trip' written clearly on the outside. This should be given to Main Office between 8.10 a.m. and 8.25 a.m. or during morning break by **Wednesday 11 July** at the latest. In the interest of security cheques are preferred and should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter's name – Rhine.

Please note that once you have consented and paid for this trip and the money has been paid over to the travel company no refunds can be made unless your daughter can find someone to replace her.

Yours faithfully

Mr D Higbee
Head of Modern Foreign Languages

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI

Fort Pitt Hill, Chatham, Kent, ME4 6TJ ☎ 01634 842359 📠 01634 817 386
✉ office@fortpitt.medway.sch.uk 🌐 www.fortpitt.medway.sch.uk

To: Main office, Fort Pitt Grammar School

Trip organizer: Mr D Higbee, Head of MFL, Fort Pitt Grammar School

Rhineland Tour

I wish my daughterof Tutor Group
to take part in the above visit.

I enclose a deposit of £50 and confirm that my daughter has her own passport and EHIC.

I understand that further payments are due as follows:

£50 by Thursday 20 September 2018	£50 by Thursday 17 January 2019
£50 by Thursday 18 October 2018	£50 by Thursday 21 February 2019
£50 by Thursday 22 November 2018	£50 by Thursday 21 March 2019

I understand that if I request cancellation of my daughter's place on this trip, no monies will be refunded unless my daughter can find someone to replace her.

Signed (Parent / Carer)Date