



Fort Pitt Grammar School



26 January 2018

Dear Parent / Carer

Trip to the Royal Courts of Justice on Monday 19 March

An exciting opportunity has arisen for Year 11 and 12 students, who are interested in a career in law or the court service, to visit the Royal Courts of Justice in central London on Monday 19 March 2018. As well as visiting an iconic building, the day will involve a thought-provoking courtroom workshop which will explore a criminal or civil case and allow students to understand the different roles in court. In addition to preparing and enacting a trial themselves, students will be able to debate sentencing options, learn about the justice system and be encouraged to use their rights and responsibilities to become more active citizens.

After the interactive workshop, students will have the once-in-a-lifetime opportunity to meet with a Judge of the Queen's Bench division of the High Court. This will be a unique Q&A session in which students will be able to learn more about the role of judges and barristers and receive advice about the many ways of becoming involved in the law. This will be a rare chance for those interested in the profession to gain a first-hand insight into life as a High Court Judge.

On the day, students and staff will travel by coach to London (departing from school at approximately 8 a.m.) and arrive back at school at approximately 5 p.m. Students will need to bring a packed lunch or bring money to purchase refreshments from the court café. However, students should note that anything purchased on the trip will be at London prices. If your daughter/son is entitled to free school meals please indicate on the reply slip if a packed lunch is required on the day of the trip.

The total cost of the trip will be £22 (£8.50 for the RCJ workshop and £13.50 for the coach). The payment is a voluntary contribution, however, if insufficient voluntary contributions are received the trip is unlikely to go ahead. No student should be prevented from participating in this conference for financial reasons. If finance presents a genuine problem please do not hesitate to contact me.

Please complete the attached reply slip and return this together with the payment placed in an envelope with name, form and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break by 25 February. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter/son's name – RCJ. No cash payments will be accepted for this trip.

Unfortunately, the **maximum number of students we can take is 30** and so places will be allocated on a first come, first served basis.

Should you have any questions, please do get in touch and I will be happy to discuss details with you further.

Yours faithfully

A handwritten signature in blue ink, appearing to read "E Carter", with a small blue dot at the end.

Miss E Carter
Key Stage 5 Achievement Co-ordinator

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI

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To: Main Office, Fort Pitt Grammar School

I consent to my daughter/son _____ of Tutor Group _____
taking part in a school trip to Royal Courts of Justice

- I enclose cheque for £
- I confirm that I have made payment to the school account.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter/son is entitled to free school meals and will require a packed lunch.
(Please advise if there are any special dietary requirements).

I understand that if I request cancellation of my daughter/son's place on this trip/visit, no monies will be refunded unless my daughter/son can find someone to replace her.

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature: _____ Date: _____
(Parent/Carer)

Name: _____

Emergency telephone number for 19 March 2018 _____

Give below any relevant medical information that may be required