



September 2017

Dear Parent/Carer

To support the KS3 Computer Science curriculum and create opportunities for students to develop ICT and Computing skills beyond the classroom, as well as giving students an insight into GCSE Computer Science, we are proposing a day trip to The National Museum of Computing at Bletchley Park.

The group will travel by coach and will leave school at 8:30 a.m., returning at approximately 4:30 p.m.

The dates are as follows:

Learning Group	Date	Day
7L1	13/11	Monday
7L2	20/11	Monday
7L3	27/11	Monday
7L4	4/12	Monday

Students will need to take a packed lunch with drink and wear full uniform. More guidance, including timings of the day, will be provided nearer the time.

The cost of the trip will be £30, which needs to be paid by Friday 6 October, (you can pay the amount sooner if you wish). In the interests of security, payments by cheque are preferred, made payable to Fort Pitt Grammar School. Cheques should be placed in a sealed envelope clearly marked 'Year 7 NMC Trip', with the student's name and form and handed in to the main office along with the completed reply slip. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter's name – Year 7 NMC Trip. Payment is also available through Parent Pay under Trips, National Museum of Computing, Year 7. Please ensure that you select the correct trip.

If you are in a position of severe financial hardship and feel unable to afford this trip, please contact Mrs A Jeffreys in the school office as soon as possible. We will respect your privacy and deal with any such requests as sensitively as we can. Please also advise us if your daughter is in receipt of free school meals. This trip will be taking place in school time and is crucial for students to facilitate the smooth running of their transition from Year 6 to Year 7. It will give them the opportunity to make new friends and work on challenging activities in small group. We would like to make this a fully inclusive experience for all students in Year 7.

Should you wish to discuss any aspect of the trip please do not hesitate to contact me.

Yours faithfully



Mr R Pitman
Head of Computer Science & ICT

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI

To: Main Office, Fort Pitt Grammar School

Year 7 National Museum of Computing Trip

Name:.....
(please print)

Learning Group

Tutor Group

- I would like someone to phone me and discuss ways the school may be able to subsidise the trip for my daughter.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.
(Please advise if there are any special dietary requirements).
- I attach a cheque for £30.00
- I have made payment to the school bank account
- I confirm that I have made a payment using Parent Pay

(Please delete as appropriate)

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature _____
(Parent/Carer)

Date _____

Emergency telephone number for date of trip: _____

Please give below any relevant medical information that may be required: