



Fort Pitt Grammar School



19 July 2017

Dear Parent/Carer

Year 11 Visit to the National Portrait gallery – Thursday 21 Sept 2017

The Department has arranged a visit to the National Portrait Gallery for all girls in Year 11 participating in the GCSE Fine Art course. The theme of their third unit of coursework is 'Portraits.' We have managed to secure a slot for them to visit the BP National Portrait Prize Exhibition, a prestigious annual award representing the best in contemporary portrait painting. This, as well as the opportunity to see other work in the gallery will be an invaluable experience, not only to stimulate their ideas, but also to encourage a higher level of thinking and engagement in response to the work of artists.

Entrance to the gallery and the exhibition is free, and in order to keep costs to a minimum we will be travelling by train, so a charge will be incurred to cover this. Participation on the trip is therefore £10.00 per student. Your contribution is voluntary. However, the visit will only take place if we have sufficient parental support. Cases of financial difficulty will, of course, be dealt with in confidence and sympathetically.

Students will be required to wear school uniform on the day. They must also bring a packed lunch. If your daughter is entitled to free school meals please indicate on the reply slip if she requires a packed lunch on the day of the trip.

We suggest they bring a modest amount of money, as we hope they will have the opportunity to purchase postcards in the Gallery shops.

We will be leaving school promptly at 8.30 a.m. and returning by 4.00 p.m., so students will need to be aware of this when making arrangements to get home.

Please complete the attached reply slip and return this together with the payment placed in an envelope with your daughter's name, form and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break by 8 September at the latest. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter's name – National Portrait Gallery. If cash is given for this trip it is your daughter's responsibility to collect a receipt from the Main Office.

Yours faithfully

A handwritten signature in blue ink that reads 'F. McGinn'.

Mrs F. McGinn
Teacher of Art

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI

Fort Pitt Hill, Chatham, Kent, ME4 6TJ ☎ 01634 842359 📠 01634 817 386
✉ office@fortpitt.medway.sch.uk 🌐 www.fortpitt.medway.sch.uk

To: Main Office, Fort Pitt Grammar School

Organiser: Mrs F. McGinn

Name _____ Form _____

- I/We consent to my/our daughter taking part in the Year 11 Visit to the National Portrait Gallery.
- I/We enclose £10.00 as a voluntary contribution to the cost
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.
(Please advise if there are any special dietary requirements).

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature: _____ Date: _____
(Parent/Carer)

Name: _____

Emergency telephone number for (*date of trip*) _____

Give below any relevant medical information that may be required