



# Fort Pitt Grammar School



16 March 2018

Dear Parent / Carer

## Year 10 Graphics trip to Bluewater

Year 10 Graphics students will shortly be starting a project based on the built environment. This year we have decided to base their studies on modern architecture and in conjunction with this we have been very lucky to secure an exciting trip to Bluewater shopping mall on Friday 20 April. Staff at the centre have generously agreed to provide a free supervised tour of the buildings, with a talk on its remarkable design and history. It is also intended that students will spend some time under the supervision of staff from Fort Pitt, carrying out visual research by taking photographs and making drawings that will then be used back at school as the basis for a series of promotional pieces of graphic design.

Transport will be by bus to and from Bluewater. This has been pre-arranged with the bus company using the 700 from the bottom of Fort Pitt Hill. The charge for this will be £3.25 for the round trip. We will meet at the cannons at 8:30 a.m. to be registered and then catch the 8.45 a.m. bus and will return via the same route by 12:30 p.m.

Students will need to bring either sufficient money to purchase lunch at one of the fast food outlets at the food court or will need to bring a packed lunch with them. If your daughter is entitled to free school meals please indicate on the reply slip if she requires a packed lunch on the day of the trip.

Please complete the attached reply slip and return this together with payment placed in an envelope with your daughter's name, tutor group and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break by **Monday 16 April** at the latest. If cash is given for this trip it is your daughter's responsibility to collect a receipt from the Main Office.

The payment is a voluntary contribution, however, if insufficient voluntary contributions are received the trip is unlikely to go ahead. No student should be prevented from participating in this conference for financial reasons. If finance presents a genuine problem please do not hesitate to contact me.

Yours faithfully

A handwritten signature in blue ink that reads "F. Bray".

**Ms F Bray**  
Head of Art, Design and Technology

**Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI**

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To: Main Office, Fort Pitt Grammar School

I consent to my daughter \_\_\_\_\_ of Tutor Group \_\_\_\_\_ taking part in a school trip to Bluewater.

- I enclose cash for £3.25.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.  
(Please advise if there are any special dietary requirements).

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Carer)

Name .....

Emergency telephone number for 20 April .....

Give below any relevant medical information that may be required