



# Fort Pitt Grammar School



14 December 2017

Dear Parent/Carer

## Visit to Bett Show 2018 @ Excel London Exhibition Centre Friday 26 January 2018

As part of the A Level Computer Science or ICT course, I have arranged a visit to The Bett Show 2018. The group will travel by train and will meet at Chatham train station at 9.00am and return at approximately 4.00pm.

The cost will be £13.05 each to cover the cost of the travel. Entrance to the Bett show is free. Cases of financial difficulty will, of course, be dealt with in confidence and sympathetically; please contact Mrs Jeffreys in the school office as soon as possible.

We want to provide our students with the best opportunities to reach their full potential. This visit will encourage and help support your child's Computer Science/ICT needs across the range of units covered on the courses. This visit will allow your child to talk to major IT companies who set up stands at the show demonstrating the latest technologies all under one roof.

There will be facilities available at London Excel, however, prices are quite expensive and it would be my suggestion that they bring a packed lunch with them; it is your choice. If your daughter/son is entitled to free school meals please indicate on the reply slip if she requires a packed lunch on the day of the trip. Dress code is smart casual.

Please note, whilst teachers will be travelling with the students, at the Bett show, they will be unsupervised and working in a small group without the presence of a teacher. If you have any concerns about this aspect of the visit please contact Mr Pitman to discuss it further.

Please complete the attached reply slip and return this together with the payment placed in an envelope with your daughter/son's name, form and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break by 9 January at the latest. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: name – Bett Show. If cash is given for this trip it is your child's responsibility to collect a receipt from the Main Office.

Yours faithfully

A handwritten signature in blue ink, appearing to read "R Pitman", is written over a light blue horizontal line.

**Mr R Pitman**  
Head of Computer Science & ICT

**Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI**

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Please return to: Main Office, Fort Pitt Grammar School

**Educational Visit to Bett show, Excel Centre, London, Friday 26 January 2018**

Name:.....  
(please print)

Tutor Group .....

I give permission for my daughter/son to attend the Bett trip on Friday 26 January 2018.

- I enclose cheque / cash for £13.05.
- I confirm that I have made payment to the school account.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter/son is entitled to free school meals and will require a packed lunch.  
(Please advise if there are any special dietary requirements).

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature \_\_\_\_\_  
(Parent/Carer)

Date \_\_\_\_\_

Emergency telephone number for date of trip \_\_\_\_\_

Please give below any relevant medical information that may be required: