



17 July 2018

Dear Parent / Carer

## Year 7 Trip to Lille Christmas Market, France - 14 December 2018

We would like to offer all Year 7 French students the opportunity to attend a school day trip to Lille Christmas market.

We will travel to France by coach via the channel tunnel and the coach will take us to the market. This French language enrichment experience has been designed to provide a first taste of the French culture and to develop conversational and comprehension skills through a range of exciting target language activities. Throughout the trip the students will interact with French people and also will gain an understanding of what Christmas means in France. The trip will also include a ride on the ferris wheel and a visit of the historical town centre.

The price for the trip is £80 which includes return travel to France and the entrance to the ferris wheel. In addition, students will also require a current passport and an EHIC medical card that can be applied for free on line or via your doctor's surgery. If you need to order a passport it would be wise to send for it very soon as the summer is a very busy time at the Passport Office. If your daughter does not hold a British or European Union passport it is important to check whether a visa is required to enter France. If in any doubt please do not hesitate to contact me via the school email.

To secure a place on this trip, a non-refundable deposit of £15 is required along with the completed permission slip by 20 September, followed by a final payment of £65 by 19 October. Cases of financial difficulty will, of course, be dealt with in confidence and sympathetically; please contact Mrs Jeffreys in the school office as soon as possible.

Please complete the attached reply slip and return this together with the payment placed in an envelope with your daughter's name, form and Trip to Lille Christmas Market written clearly on the outside. This should be given to Main Office between 8.10 a.m. and 8.25 a.m. or during morning break. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made via ParentPay or to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter's name – Lille. No cash payments will be accepted for this trip.

I do hope your daughter will be able to take advantage of this valuable opportunity.

Yours faithfully



**Madame F Estivin**  
Modern Foreign Languages Department

**Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI**

To: Main Office, Fort Pitt Grammar School  
Trip Organiser: Madame Estivin

I consent to my daughter \_\_\_\_\_ of Tutor Group \_\_\_\_\_ taking part in a school trip to Lille, France.

- I enclose cheque for £15.00 and will pay a further £65 by 19 October.
- I confirm that I have made payment to the school account.
- I confirm that I have made payment via ParentPay.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.  
(Please advise if there are any special dietary requirements).

I understand that if I request cancellation of my daughter's place on this trip, no monies will be refunded unless my daughter can find someone to replace her.

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Parent/Carer)

Name: \_\_\_\_\_

Emergency telephone number for 14 December \_\_\_\_\_

Give below any relevant medical information that may be required