



15 December 2017

Dear Parent/Carer

End of Term Activities and Arrangements

The Christmas/New Year holiday is fast approaching and there are a number of activities planned in the last week of term.

Christmas lunch which will be provided for all students on the 21 December with both traditional, vegetarian and vegan options available, following our Christmas celebration in school. Students are welcome to wear a Christmas Jumper to lunch in order to get into the festive spirit!

Last day of term on Friday 22 December will be a Passport Day. Students will spend the morning with their Houses, enjoying a range of themed activities. This will also be a non-uniform day. Could I please take this opportunity to remind you of the non-uniform guidelines which are available on our website and can be found under Information for Parents – School Uniform <http://fortpitt.medway.sch.uk/new/parents/school-uniform>.

Following a final assembly, students will be dismissed at approximately 12.20 p.m. at which time all students will be expected to be off the site. Unless I hear otherwise I will assume that you are happy for your daughter to leave the school site following assembly.

I hope that your daughter/son enjoys the last week of term and may I finish by wishing you and your family a very Happy Christmas.

Yours faithfully



Mrs Kelly Roche
Assistant Headteacher

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI