



# Fort Pitt Grammar School



5<sup>th</sup> September 2017

Dear Parents / Carers

We are pleased to be in a position to order revision textbooks and examination preparation workbooks for the Cambridge IGCSE ICT course as follows:-

Letts Cambridge IGCSE® ICT Revision Guide £4.50 (RRP £8.99)

This revision guide provides clear and accessible revision content to support all students, with lots of practice opportunities to build your confidence and help you prepare for your Cambridge IGCSE® ICT assessments.

Please complete the reply slip and return this together with payment of £4.50 placed in an envelope with your daughter/son's name, form group and subject written clearly on the outside. This should be given to the main office of Fort Pitt Grammar School between 8.10 and 8.25 a.m. or during morning break by 15<sup>th</sup> September 2017 at the latest. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter/son's name – IGCSE Revision Guide.

If there are any financial difficulties, please contact me; the matter will be dealt with in confidence and sympathetically.

Yours faithfully

**Mr R Pitman**  
**Head of ICT**

---

To: Main Office at Fort Pitt Grammar School

Name of student:..... Form Group: .....

I would like to order the following:-

- Letts Cambridge IGCSE® ICT Revision Guide
- I enclose cheque for £4.50
- I confirm that I have made payment to the school account.

Parent/Carer Signature:..... Date:.....

**Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI**