



5 October 2017

Dear Parents/Carers

GCSE Music Student Conference

I would like to invite your daughter to attend a GCSE Music Student Conference in London on Thursday 18 January 2018. The event aims to provide students with a practical, engaging and motivating study day for the new GCSE examination. Throughout the day students will work with examiners and practitioners with a focus on improving their grades. Sessions will include the following:

- How to achieve your very best in performance
- How to get the best marks in listening analysis
- Thinking like an examiner – what are they actually looking for?
- How to move existing compositions up a grade or two
- How to plan successful essay answers
- Song writing skills

The course costs £25 per student and train travel will be £10.50. At present we have conference tickets reserved, and these will be allocated to schools on a first come, first served basis, so I would be grateful if you could return the reply slip below, together with the £35.50 payment by Thursday 12 October. Please complete the attached reply slip and return this together with the payment placed in an envelope with your daughter's name, form and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break by 12 October at the latest. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter's name - No cash payments will be accepted for this trip.

The payment is a voluntary contribution, however, if insufficient voluntary contributions are received the trip is unlikely to go ahead. No student should be prevented from participating in this conference for financial reasons. If finance presents a genuine problem please do not hesitate to contact me.

If your daughter is entitled to free school meals please indicate on the reply slip if she requires a packed lunch on the day of the trip.

I do hope this study day will support and enhance your daughter's preparation for her forthcoming Music assessments.

If you have any additional questions please do not hesitate to get in touch.

Yours faithfully



Mrs C King
Head of Music

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI

Please return to Main Office, Fort Pitt Grammar School before Thursday 12 October 2017
Trip Organiser: Mrs King

Name _____ Tutor Group _____

I give permission for my daughter to attend the GCSE MUSIC STUDENT CONFERENCE in London on Thursday 18 January 2018.

- I enclose cheque for £35.50.
- I confirm that I have made payment to the school account.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.
(Please advise if there are any special dietary requirements).

Once tickets/travel have been booked for this we will be unable to make refunds under any circumstances

Emergency telephone number for Thursday 18 January 2018 _____

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.
Please provide any relevant medical information that may be required in the space below.

Signed _____ Date _____
(parent/carer)