



Fort Pitt Grammar School



2 February 2018

Dear Parent / Carer

A Level Visit to London Galleries - Friday 23 Feb 2018

The Department has arranged a visit to Saatchi and Tate Britain, for all students studying A Level Fine Art in Year 13. The work on display in both galleries will provide the students with a broad range of starting points and exciting visual stimuli, opportunities to gather first hand resource materials, as well as feeding directly into their preliminary investigations for the Externally Set Assignment.

We will be travelling by train and tube from Chatham Station. Students will need to be in school at normal time in the morning and we will be returning to Chatham by approximately 4.30 p.m. The cost of the trip will be £10.50 to cover the travel. Your contribution is voluntary. However, the visit will only take place if we have sufficient parental support. Cases of financial difficulty will, of course, be dealt with in confidence and sympathetically.

Students will need to bring their sketchbooks and some drawing materials as well as a digital camera. It would also be advisable that they bring a packed lunch as prices in both cafés can be expensive. If your daughter/son is entitled to free school meals please indicate on the reply slip if a packed lunch is required on the day of the trip. There will be an opportunity to visit the shop, so they may like to bring a small amount of money.

As we have quite a tight timescale, please complete the attached reply slip and return this together with the payment placed in an envelope with your daughter's/son's name, form and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break by 8 February at the latest. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: student's name – London Galleries. If cash is given for this trip it is the student's responsibility to collect a receipt from the Main Office.

Yours faithfully

A handwritten signature in blue ink that reads "F. F. McGinn." The signature is written in a cursive style with a period at the end.

Mrs F McGinn
Teacher of Art & Design

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI

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To: Main Office, Fort Pitt Grammar School

I consent to my daughter/son _____ of Tutor Group _____ taking part in a school trip to London Galleries

- I enclose cheque/cash for £10.50.
- I confirm that I have made payment to the school account.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.
(Please advise if there are any special dietary requirements).

Please note that once you have consented and paid for a trip/event and the money has been paid over to a travel company/venue/organisation for an event or travel, no refunds can be made unless your daughter/son can find someone to replace her/him.

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature: _____ Date: _____
(Parent/Carer)

Name: _____

Emergency telephone number for 23 February _____

Give below any relevant medical information that may be required