



Fort Pitt Grammar School



5 September 2017

Dear Parents/Carers

A Level Geography Conference

I am pleased to inform you that to support your daughter's A level geography course we have obtained some very sought-after conference tickets on Tectonic hazards, this is delivered by Martin Degg, Sue Warn and Professor Ian Stewart, some of who are examiners for this course and help write the exam papers. The cost of the trip is £25 including transport. The payment is a voluntary contribution, however, if insufficient voluntary contributions are received the trip is unlikely to go ahead. No student should be prevented from participating in this conference for financial reasons. If finance presents a genuine problem please do not hesitate to contact me.

Please complete the attached reply slip and return this together with the payment placed in an envelope with your daughter's name, form and event written clearly on the outside. This should be given to the Main Office between 8.10 a.m. and 8.25 a.m. or during morning break. Cheques should be payable to Fort Pitt Grammar School. Alternatively payments can be made to the school bank account, sort code: 08-92-99, account number: 65150432, reference: your daughter's name –Geography conference. No cash payments will be accepted for this trip.

If your daughter is entitled to free school meals please indicate on the reply slip if she requires a packed lunch on the day of the trip.

The conference is taking place in the Dominion Theatre in London, on Friday 1 December 2017 from 10.50 a.m. – 4 p.m. Miss Hibbins will be travelling with all pupils to and from Chatham station.

Please do not hesitate to contact me if you require any further information at this stage.

Yours faithfully

A handwritten signature in blue ink, appearing to read "N Smith".

Miss N Smith
Head of Geography

Headteacher : Nick Watkiss BMus (Hons), NPQH, FRSA, FCoT, PQSI

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To: Miss Smith, Fort Pitt Grammar School

I consent to my daughter _____ of Tutor Group _____ taking part in a school trip to Geography Conference

- I enclose cheque for £
- I confirm that I have made payment to the school account.
- I am in receipt of Free School Meals and would like to discuss payment with a member of staff.
- My daughter is entitled to free school meals and will require a packed lunch.
(Please advise if there are any special dietary requirements).

Once tickets/travel have been booked for this we will be unable to make refunds under any circumstances.

Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered, or for any other urgent medical treatment to be given. **PLEASE ADVISE IF THERE ARE ANY EXCEPTIONS.**

Signature: _____ Date: _____
(Parent/Carer)

Name: _____

Emergency telephone number for 1 December _____

Give below any relevant medical information that may be required