

Fort Pitt
Grammar School



Determined
Admissions Policy
For Admission September 2018

Admission in Y7

Fort Pitt Grammar School follows the common procedure agreed with all Medway grammar schools and with Medway Local Authority.

Context

- Information and guidance about the procedure is detailed in the Medway Admissions booklet “Admission to Secondary School – A Guide for Parents”. This is issued to all parents via Medway primary schools. A copy can be found by clicking on this link [“Admission to Secondary School”](#)
- Parents expressing a preference for Fort Pitt Grammar School will have ensured their daughters have taken the Medway Selection Tests
- Parents must complete the Medway Secondary Common Application Form (SCAF) which is included in the booklet “Admission to Secondary School”
- Places will be offered to 120 girls who are deemed by the test and review procedures to be of selective ability
- Offers and refusals of places will be posted to parents by the Local Authority
- For Sixth Form students wishing to join the school the selection criteria is outlined at the end of this policy

Places available

Y7: 120 places to be offered for girls deemed to be of selective ability

Admission in Y8, Y9, Y10 and Y11

Y8-11: Places are offered, if there are vacancies, to girls of selective ability

- Individual girls will be admitted into Years 8-11 if there is a vacant place in the relevant group
- Medway Council (Year 8 and 9) and Fort Pitt Grammar School (Year 10 and 11) will use tests to assess these admissions if qualifying selection test results are not available

Oversubscription Criteria – Year 7

Where applications for admission of eligible girls exceed this number, the following criteria will be applied in the order set out below, to decide which girls who satisfied the selection requirements should be offered places:

1. Looked After Children / Children in Local Authority Care - as defined in the Medway Co-ordinated Admissions Scheme.

2. Students with an agreed Educational Health Care Plan (EHCP) or Statement of Special Educational Needs that names Fort Pitt Grammar School as the appropriate school.

3. Siblings

The sibling of a student who will still be attending the school at the time the student would be admitted. In this context “sibling” means children who live in the same house, including natural, adopted, step and foster siblings.

4. Fort Pitt Thomas Aveling (FPTA) academies siblings

Students who attend a school or who have a sibling in a school within the FPTA Academies. In this context “sibling” means children who live as siblings in the same house, including natural, adopted, step and foster siblings.

5. Children of staff (where the member of staff has been employed for three years or more at the time at which the application for admission is made and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage).

6. Girls residing within 2 miles of the school measured the Medway Council Geographical Information System.

7. Girls residing in one of the named parishes below.

These places will be allocated according to nearness of home to school, using the shortest, safe walking distance, measured by the Medway Council Geographical Information System.

- Allhallows
- Cliffe and Cliffe Woods
- Cooling
- Cuxton
- Frindsbury Extra
- Halling
- High Halstow
- Hoo St Werburgh
- St James, Isle of Grain
- St Mary Hoo
- Stoke

Please note that the prospective student’s address must be where they are living at the time of the application and this will be checked. If the address is not the student’s normal place of residence and an offer of a place has already been made, it will be withdrawn.

8. All other eligible girls seeking a school place and these will be allocated according to nearness of home to school, using the shortest, safe walking distance, measured by the Medway Council Geographical Information System.

Tiebreaker

In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

Waiting List/Appeals

The Local Authority will be responsible for holding a waiting list for parents who request their daughter's name be added and where that parent has ranked Fort Pitt Grammar School higher on the SCAF than the school they have been offered.

The Local Authority waiting list will operate until the end of the first term when the new Y7 cohort is admitted.

The Local Governing Body will establish and publish arrangements for appeals against non-statutory admission, including an Independent Statutory Appeals Panel.

Admission in Y12

120 students of which up to 25 students may be external who satisfy the entrance requirements referred to in the section below:

- A minimum of 5 good GCSEs including English and Mathematics at Grades 4/5 based on National expectations or above will be required. At least the new equivalent of a B grade (5/6) at GCSE will be required in order to study Advanced Level subjects.
- All offers will be conditional on final GCSE results. Evidence of GCSE results will be required before admission.
- Subject choice discussions will be conducted with a senior member of staff to ensure there is an appropriate full-time curriculum available. Students are not admitted on a part-time basis.

Oversubscription Criteria – Year 12

Where applications for admission of eligible students exceed this number, the following criteria will be applied in the order set out below, to decide which students who satisfied the selection requirements should be offered places:

1. Looked After Children / Children in Local Authority Care - as defined in the Medway Co-ordinated Admissions Scheme.

2. Students having an agreed Educational Health Care Plan (EHCP) or Statement of Special Educational Needs that names Fort Pitt Grammar School as the appropriate school.

3. Siblings

The sibling of a student who will still be attending the school at the time the student would be admitted. In this context "sibling" means children who live in the same house, including natural, adopted, step and foster siblings

4. Fort Pitt Thomas Aveling (FPTA) academies siblings

Students who attend a school or who have a sibling in a school within the FPTA Academies. In this context “sibling” means children who live as siblings in the same house, including natural, adopted, step and foster siblings

5. Children of staff (where the member of staff has been employed for three years or more at the time at which the application for admission is made and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage)

6. Students residing within 2 miles of the school measured the Medway Council Geographical Information System.

7. Students residing in one of the named parishes below.

These places will be allocated according to nearness of home to school, using the shortest, safe walking distance, measured by the Medway Council Geographical Information System.

- Allhallows
- Cliffe and Cliffe Woods
- Cooling
- Cuxton
- Frindsbury Extra
- Halling
- High Halstow
- Hoo St Werburgh
- St James, Isle of Grain
- St Mary Hoo
- Stoke

Please note that the prospective student’s address must be where they are living at the time of the application and this will be checked. If the address is not the student’s normal place of residence and an offer of a place has already been made, it will be withdrawn

8. All other eligible students seeking a school place and these will be allocated according to nearness of home to school, using the shortest, safe walking distance, measured by the Medway Council Geographical Information System.

Tiebreaker

In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.